



COLORADO RIVER INDIAN TRIBES

Human Resources

26600 MOHAVE RD.

PARKER, ARIZONA 85344

(928) 669-1320 • Fax (928) 669-5263

Eldred Enas, Chairman

JUNE 28, 2012

#67-12

VACANCY ANNOUNCEMENT

DEPARTMENT: MAINTENANCE
JOB TITLE: GROUNDS WORKER
SALARY: \$19,241 PER YEAR
CLOSING DATE: JULY 12, 2012 AT 5:00 PM

POSITION SUMMARY: A person utilized in this class is responsible for performing custodial, grounds keeping, and/or maintenance support tasks that do not require previous experience. Shall familiarize one-self with all Tribal buildings, equipment, and grounds assigned to the Maintenance Department, be able to work alone, and make or give written/oral reports. In the event of any special activity or emergency, worker will be responsible for providing assistance.

MAJOR DUTIES AND RESPONSIBILITIES INCLUDE:

- Must practice safety precautions and be safety conscious at all times.
- Performs specific grounds care tasks in accordance with established procedures. The tasks include, but are not limited to: mowing; trimming; edging; pruning; fertilizing; watering; reseeding; maintaining walks and driveways; repairing signs; spreading sand.
- Operates and maintains powered grounds-care equipment such as tractor mowers, riding mowers, push mowers, edgers, trimmers, vacuums, blowers, sprayers, spreaders, chain saws.
- Uses and maintains non-powered grounds care equipment such as shovels, axes, hoes, wheelbarrows, saws, trimmers and hedge clippers.
- Reports to immediate supervisor any items requiring maintenance as well as any unusual or unsafe conditions.
- Assist Maintenance Electrician, Plumber, & Carpenter with general labor duties in the installation and repair of gas, sewer and water lines; the installation and repair of plumbing fixtures or other similar activities.

- Perform other duties as directed by the Grounds crew Supervisor or Maintenance Director.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Some knowledge of cleaning materials, equipment and methods commonly employed in the care and cleaning of buildings, facilities and equipment.
- Some knowledge of general grounds care procedures and maintenance.
- Ability to follow oral and written instructions.
- Ability to perform tasks requiring moderately heavy manual work.
- Ability to establish an effective working relationship with clients and co-workers.

EDUCATION AND EXPERIENCE: High School Diploma or G.E.D. preferred.

SPECIAL REQUIREMENTS: Must have valid vehicle operator's license.

APPLY:

**COLORADO RIVER INDIAN TRIBES HUMAN RESOURCE DEPARTMENT
26600 MOHAVE ROAD
PARKER, ARIZONA 85344**

For Employment Application visit: <http://www.crit-nsn.gov>

INDIAN PREFERENCE: Under the Title VII of the Civil Rights Act Sections 701(b) and 703(i) explicitly exempts from coverage the preferential employment of Indian-by-Indian Tribes. Therefore, C.R.I.T. acknowledges and extends preferential treatment to enrolled C.R.I.T. members who qualify toward all employment opportunities otherwise; C.R.I.T. does not discriminate against employees or applicants based on race, color, sex, religion or national origin.

C.R.I.T. offers: Health and Life Insurance, Paid Holidays, Sick and Annual Leave and Pension Plan.